

WESLEY VILLAGE APPLICATION FORM

Christchurch Methodist Mission (CMM) has a limited number of properties available for older people at Wesley Village. Wesley Village is intended for older people having difficulty finding affordable, safe and secure housing. Priority is given to those in greatest need. The information collected in this application form helps CMM to assess your eligibility and priority for housing at Wesley Village.

Understanding the Process

Eligibility

Applicants over the age of 60 years are eligible to apply for housing at Wesley Village.

CMM subsidises rent for tenants who have assets worth less than \$200,000. Applicants who are ineligible for this rent subsidy must show that there are other reasons that they require housing in the Wesley Village environment. CMM will consider circumstances such as: health needs, personal safety and other reasons current living arrangements can not be sustained.

Waiting List

The length of time an applicant has to wait depends on their priority and the turnover of housing at Wesley Village. Please note: CMM housing is allocated on the basis of need NOT how long someone has been on the waiting list.

Prioritisation is given on the basis of an applicant's personal circumstances and their income and asset level. CMM does not discriminate on gender, marital status, religious belief, race or nationality, disability, age, political opinion, family status, employment status or sexual orientation. CMM encourages all applicants to also pursue other housing options wherever possible, including the Social Housing Register for those who are eligible.

While on the waiting list, you may be contacted by CMM to check your details are still correct. Please respond to keep your place on the waiting list.

Offer of Tenancy

Before any tenancy is offered, you will be asked to view the property with a CMM representative. On agreeing to move in, tenants need to complete a tenancy agreement, pay up to 4 weeks rent as bond and 2 weeks rent in advance. You may be able to get assistance from Work and Income if this payment would cause you hardship.

Rent is based on current comparative market rent. CMM subsidises this amount for those whose asset level is under \$200,000. Deliberate understatement of assets or other information is grounds for rejection of the application. Verification of assets may be required.

Privacy Statement

Personal information is collected and held by CMM for the purpose of applying for housing at Wesley Village only. Information may be used to assess your eligibility, priority and the amount of rent you will pay if a property is offered as well as to set up tenancy documents. Your personal information will not be shared with any third party. The exception to this is people referred to CMM by MSD, who will be informed whether you accept or decline a property offer. You have the right of access to and correction of any personal information held about you by CMM.

Applicant 1: Personal Details

Mrs/Miss/Ms/Mr/other Surname

First/Given Names

Known as Date of Birth

Place of Birth

Ethnicity

Residency Status (NZ Citizen or Other)

Iwi

Contact phone number

Applicant 2: Personal Details *(only complete if applicable)*

Mrs/Miss/Ms/Mr/other Surname

First/Given Names

Known as Date of Birth

Place of Birth

Ethnicity

Residency Status (NZ Citizen or Other)

Iwi

Contact phone number

Relationship to Applicant 1

Household Details

Do you own a pet? (*please circle*) No Yes If yes, animal type
Please note, dogs cannot live at Wesley Village.

Do you require any particular type of modification or aid to assist with a mobility, disability or health issue? (*please circle*) No Yes If yes, please give details

Current Accommodation

Address

How long have you lived there?

Why do you need new accommodation?

Income Details

Applicant 1

What is your main source of income?

Employment (*please circle*) full time part time casual

Employer

OR

Superannuation/Benefit (*please state type of benefit*)

OR

Other (*please state*)

Applicant 2 (if applicable)

What is your main source of income?

Employment (*please circle*) full time part time casual

Employer

OR

Benefit (*please state type of benefit*)

OR

Other (*please state*)

Applicant 1 income AFTER tax weekly/fortnightly (*please circle*)

Applicant 2 income AFTER tax weekly/fortnightly (*please circle*)

Other sources of income weekly/fortnightly Type

Work and Income SWN

Assets Do you own property? No Yes If yes, please record address(es) and rateable value(s):

Do you have money in bank? No Yes Total

Do you own shares? No Yes Value

Do you own any type of vehicles? No Yes

Details and value

Any other Assets?

Liabilities

Money borrowed/ outstanding debts \$

Weekly expenses other than rent \$

Other Information

Support Services

Which support services are you currently in contact with? (please include the name and contact details of your case manager, support worker etc)

Criminal Conviction

Do you have a criminal conviction (*please circle*) No Yes

If yes please provide details here.

References

Please provide the name of a person we can contact for a reference

Name	Phone number	Relationship to you
<input type="text"/>	<input type="text"/>	<input type="text"/>

Accommodation Type

Please tick the unit type(s) you wish to be considered for

Fairhaven (Studio)
 Villa (1 bedroom)
 Marblewood (1 bedroom)

Application Agreement

- I have read and understood the privacy statement at the front of this application
- I sincerely declare that the information on this form is to the best of my knowledge true and correct.
- I understand this application is not an offer of tenancy and I may be on a waiting list.
- I give permission for a credit and police check as a standard part of the tenancing process.
- I understand that at the time of a tenancy offer I will need to provide proof of the information I have provided in this form, including my assets.

Name _____

Signature _____

Date _____

Pursuant to principle 3 and 10 of the Privacy Act 1993:

- 1: This information is being collected to enable the Christchurch Methodist Mission (CMM) to process housing applications and set up tenancy documents.
- 2: The intended user and holder of this information is the CMM
- 3: You have the right of access to and correction of any personal information held about you by CMM
- 4: The personal information is not required by law. However, if refused, CMM may decline your application
- 5: The personal information will be kept by CMM. Unless you have given your consent and subject to legislation the personal information will not be shared with anyone not involved in processing your application.
- 6: If your application is unsuccessful, all personal information will be destroyed unless you request that we keep it on file for future vacancies.